



**TATYASAHEB KORE DENTAL COLLEGE AND RESEARCH CENTRE,**

**NEW PARGAON – 416 113**

**Tal: Hatkanangale Dist. – Kolhapur. (Maharashtra State)**

**Ph. 0230 2477081 – 82**

**Email – [tkdentalcollege@gmail.com](mailto:tkdentalcollege@gmail.com)**

**Web site - [www.tkdc.org](http://www.tkdc.org)**

**Reference:- TKDC/IQAC /02/2019**

**Date:- 01/03/2019**

**NOTICE**

This is to inform all the Internal Quality Assurance Cell (IQAC) members that, the IQAC Meeting will be held on Friday, 01/03/2019 at 12.30 pm in the chamber of Principal.

**Dr. Harish Kulkarni**  
**PRINCIPAL**

**Encl: -**

1. Agenda of Meeting

**Dr. Harish Kulkarni M.D.S**  
Principal  
T. K. D. C. & Research Centre,  
New Pargaon, Tal. Hatkanangale  
Dist. Kolhapur. 416 113



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**IQAC**

Sr. No	Name	Designation	Sign
1.	Dr. Harish Kulkarni	Chairperson	
2.	Dr. Shilpa Kothawale	Management Representative	
3.	Dr. Suryakant Metkari	IQAC Coordinator	
4.	Dr. Chetan Hotkar	Member	
5.	Dr. Abhijit Shete	Member	
6.	Dr. Kishor Chougule	Member	
7.	Dr. Sumit Shetgar	Member	
8.	Dr. Pradnya Khataavkar	Member	
9.	Dr. Rajani Kulkarni	Member	
10.	Mr. Sudhir Raut	Member	
11.	Mr. Sanjay Misal	Member	
12.	Mr. Nilesh Kapase	Member	
13.	Dr. Snehal Shende	Member	
14.	Mr. Nilesh Jamsandekar	Member	
15.	Dr. Gangadhar Sansuddhi	Member	

**Dr. Harish Kulkarni M.D.S**  
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**IQAC**

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**Agenda of Meeting**

**Meeting Day & Date: Friday, 01/03/2019**

**Time:-12.30 pm**

**Agenda 1.:** To welcome of the members on Internal Quality Assurance Cell(IQAC).

**Agenda 2.:** To discuss the activities of IQAC.

**Agenda 3. :** To discuss on the documentation and fulfilling all the necessary requirement for NAAC.

**Agenda 4.:** To discuss on the establishment of separate IQAC office.

**Agenda 5.:** To conduct Value added course, Capability Enhancement Course, Faculty Development Program.

**Agenda 6.:** To revise Vision, and Mission Statement.

**Agenda 7.:** To sign the Memorandum of Understanding.

**Agenda 8.:** To prepare and approve the strategic plan for the year 2019-2024.

**Agenda 9.:** To approve annual plan for gender equity sensitization programs.

**Agenda 10.:** To prepare and approve the policy documents for Midcourse improvement of performance of students.

**Agenda 11.:** Any other point with permission of Chair.

**Dr. Harish Kulkarni  
PRINCIPAL**

**Dr. Harish Kulkarni M.D.S.  
Principal  
T. K. D. C. & Research Centre,  
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### Minutes of IQAC Meeting

The first meeting of IQAC was conducted on Friday 1<sup>st</sup> March 2019 in the chamber of Principal. This meeting was headed by Dr. Harish Kulkarni (Principal). In this meeting following points were discussed and approved:

**Agenda 1.:** Welcome of the members on IQAC committee.

**Resolution:** As per the decision taken in to the local management committee (LMC) meeting, TKDC has formed the IQAC as per the guidelines of NAAC. Accordingly, following committee has formed:

#### **Internal Quality Assurance Cell (IQAC) of TKDC**

Sr. No	Name	Designation	Representation
1.	Dr. Harish Kulkarni	Chairperson	Head of Institute
2.	Dr. Shilpa Kothawale	Management Representative	Management Representative
3.	Dr. Suryakant Metkari	IQAC Coordinator	Senior Teaching Faculty
4.	Dr. Chetan Hotkar	Member	Teaching Representative (Professor & Head)
5.	Dr. Abhijit Shete	Member	Teaching Representative (Professor & Head)
6.	Dr. Kishor Chougule	Member	Teaching Representative Reader
7.	Dr. Sumit Shetgar	Member	Teaching Representative Reader
8.	Dr. Pradnya Khatavkar	Member	Teaching Representative Lecturer
9.	Dr. Rajani Kulkarni	Member	Administrative staff Representative
10.	Mr. Sudhir Raut	Member	Administrative staff Representative
11.	Mr. Sanjay Misal	Member	Nominee of Society
12.	Mr. Nilesh Kapase	Member	Student Representative
13.	Dr. Snehal Shende	Member	Alumni Representative
14.	Mr. Nilesh Jamsandekar	Member	Nominee from Industrialist
15.	Dr. Gangadhar Sansuddhi	Member	Stakeholder / Parents Representative

Dr. Shilpa Kothavale, Management Representative welcomed all the members of the IQAC committee.

**Proposed by: Dr. Suryakant Metkari**

**Supported By: Dr. Harish Kulkarni**

**Dr. Harish Kulkarni M.D.S**  
Principal  
T. K. D. C. & Research Centre  
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**Agenda 2:** To discuss the activities of IQAC.

**Resolution:** As per the guidelines laid by the NAAC, college has formed the IQAC committee for the ensuring the quality in academic and administrative system of the college. Dr. Suryakant Metkari has read the activities of the IQAC , and informed about how it will work for the betterment of the college development.

**Proposed by: Dr. Chetan Hotkar**

**Supported By: Dr. Sumit Shetgar**

**Agenda 3:** To discuss on the documentation and fulfilling all the necessary requirement for NAAC.

**Resolution:** For the recognizing the quality of the education system which is provided in the TKDC, it has decided to apply for the getting accreditation from NAAC. Accordingly documentation and the fulfillment of the necessary requirement is being carried out at the department level. Review of such preparation taken in the meeting. Principal Dr. Harish Kulkarni given the information about the same. It is also discussed, to form various committees and in-charges for the smooth functioning of the process.

**Proposed by: Dr. Suryakant Metkari**

**Supported By: Dr. Abhijit Shete**

**Agenda 4:** To discuss on the establishment of separate IQAC office.

**Resolution:** IQAC coordinator Dr. Suryakant Metkari discussed the importance of the IQAC office. Accordingly it has decided to allocate separate computer and a separate clerk for the IQAC office. If any other material is required further it will be approved as and when required. Right of such kind of approval has given to the Management Representative and or Principal.

**Proposed by: Dr. Harish Kulkarni**

**Supported By: Dr. Gangadhar Sansuddi**

**Agenda 5:** To conduct Value added courses, Capability Enhancement Course and Faculty Development.

**Resolution:** In the meeting it has decided to conduct value added courses and capability Enhancement course for the students and faculty development program for the faculty members. It has also decided to conduct the two value added programs per departments for UG departments and three for the PG departments.

**Proposed by: Dr. Kishor Chougule**

**Supported By: Dr. Snehal Shende**

**Dr. Harish Kulkarni M.D.S**  
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**Agenda 6:** To revise the Vision and Mission Statement.

**Resolution:** Our parent trust runs Mahatma Gandhi Hospital and Tatyasaheb Kore Dental College, which provides the health facility and Oral health education in the rural community in the nearby area of Warananagar. Many stakeholders have given suggestion to revise the statement of Vision and mission. In the IQAC meeting it has decided to revise the Vision and Mission Statement.

**Proposed by: Dr. Shilpa Kothavale**

**Supported By: Dr. Pradnya Khatavkar**

**Agenda 7:** To sign the Memorandum of Understanding.

**Resolution:** TKDC signs the Memorandum of Understanding with the various Industries, other colleges and Govt. agencies for the exchange of students, for performing research activities and for availing the various facilities. It has decided that, Principal may sign the more MoU as and when required for the above mentioned purpose with various agencies.

**Proposed by: Dr. Rajani Kulkarni**

**Supported By: Mr. Sudhir Raut**

**Agenda 8:** To prepare and approve the strategic plan for the year 2019-2024.

**Resolution:** Committee members discussed various areas for the scope of improvement and advancement of the institute. Members have given the suggestions and draft of strategic plan for upcoming five years is formed. The draft has been forwarded for LMC approval.

**Proposed by: Dr. Abhijeet Shete**

**Supported By: Mr. Suryakant Metkari**

**Agenda 9:** To approve annual plan for gender equity sensitization programs.

**Resolution:** College conducts various programs on gender equity sensitization. Public Health Dentistry Department and Women empowerment cell organizes these programs. Public Health Department has submitted the annual plan of various programs to be conduct on Gender equity sensitization. This plan is approved in meeting.

**Proposed by: Dr. Kishor Chougule**

**Supported By: Mr. Sanjay Misal**

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**Agenda10.:** To prepare and approve the policy documents for midcourse improvement of performance of students.

**Resolution:** College has planned to prepare the policy document on midcourse improvement of performance of students as per the MUHS, Nashik guidelines. College has prepared the said documents and it is unanimously approved in meeting.

**Proposed by: Dr. Suryakant Metkari**

**Supported By: Dr. Sumit Shetgar.**


**Agenda 11:** Any other point with permission of Chairperson.

**Resolution:** There was no any other point was discussed in the meeting.

Meeting of IQAC was concluded with vote of thanks by IQAC coordinator Dr. Suryakant Metkari.



**Dr. Suryakant Metkari**  
IQAC Coordinator



**Dr. Harish Kulkarni**  
PRINCIPAL

**Dr. Harish Kulkarni M.D.S**  
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**IQAC**

Date 01/03/2019

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### **IQAC Action Taken Report**

#### **Action Taken Report of meeting held on 1/03/2019**

Sr. No	Point Discussed in Meeting	Action Taken
1.	Establishment of IQAC office (Agenda No. 4)	Office for IQAC is formed and temporary setup has installed in the room available in Prosthodontics department. Computer, Internet and Cupboards are provided in that cabin.
2.	Value Added Course , Capability Enhancement program and Faculty Development Program (Agenda No 5)	PHD Department has conducted Value added course, and Capability Enhancement program for student. Faculty Training and Workshops had arranged on Publish article in high impact journal, and Financial Management.
3.	Memorandum of Understanding (Agenda7)	Signed MoU with Grampanchayat Maale for Student Activities.
4.	Strategic plan Approval (Agenda No 8)	Prepared strategic plan has sent for LMC approval

**Dr. Harish Kulkarni**  
**PRINCIPAL**

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